

## Secondary Age Communication Supportive Environment Checklist

A Communication Supportive Environment Audit was completed in **XXX Primary School** on **XX/XX/XXXX**, by **XXX XXX**, Speech and Language Therapist (SLT) **and/or XXX XXX**, Special Educational Needs Coordinator (SENCo).

Please see below for a summary of what is working well and steps for development.

For further support and information, please liaise with the SLT and/or SENCO.

<b>RAG Rating Key</b>	<b>Green:</b> strategy consistently & confidently used
	<b>Amber:</b> evidence of strategy use
	<b>Red:</b> no evidence of strategy at this time

### Classroom Organisation

Area	RAG	What's working well...	Even Better If...
Seating plan and desk arrangement reflects task and student needs		•	•
Desk arrangement gives space for staff and students to move freely		•	•
Displays are relevant, labelled, and uncluttered		•	•
Displays and resources represent the culture of the local school and community		•	•

### Use of Visuals

Area	RAG	What's working well...	Even Better If...
Visual lesson plan is provided		•	•
Information is presented in a variety of ways		•	•
Language is visually presented e.g. instructions, vocab, target sentences		•	•
Planning frameworks and/or checklist are used		•	•
Classroom rules are displayed & referred to		•	•

### Adult's Use of Language

Adult Language	RAG	What's working well...	Even Better If...
Staff delivery of information is suitable e.g. time, rate, facing class, complexity		•	•
Expected language and non-verbal communication skills are modelled		•	•
Topic and complex vocabulary are directly taught		•	•
Staff promote self-help skills and checks for understanding		•	•
Staff give specific praise and accurate feedback		•	•

### Peer Interactions

<b>Peer interactions</b>	<b>RAG</b>	<b>What's working well...</b>	<b>Even Better If...</b>
<i>Group/paired work is well structured</i>		•	•
<i>Group work rules are displayed and referred to</i>		•	•
<i>Accurate sentence structures and grammar are regularly modelled</i>		•	•
<b>Further examples of good practise</b>	•		
<b>Further comments and/or suggestions</b>	•		
<b>Agreed Actions and Timeframe for Completion</b>			
<b>Agreed Action</b>	<b>Person(s) Responsible</b>	<b>Completion Date</b>	
<p>The Communication Supportive Environment Audit will be reviewed by <b>XXX XXX</b>, Speech and Language Therapist (SLT) <b>and/or XXX XXX</b>, Special Educational Needs Coordinator (SENCo) on <b>XX/XX/XXXX</b>.</p>			